Short-Term Certificate Funds Application

Overview:

The Ohio Department of Higher Education (ODHE) has awarded funds to Auburn Career Center to provide need-based financial aid for students who are enrolled in short-term training programs or eligible program modules. These programs that can be completed in less than one year (fewer than 600 clock hours) and culminate in the student earning an industry-recognized credential, license, or a certificate of completion. Grant amounts may not exceed $2,000 per student per fiscal year. Grants may only be used to cover program tuition and fees and will be applied directly to the student's account.

Eligibility:

Auburn Career Center students who are enrolled in an approved short-term occupational training program or module (less than 600 clock hours) that has a start date between January 1, 2022 and June 30, 2022.

Grants are need-based and will be awarded on a first-come, first-served basis, and while funding is available. Grants will be awarded in two increments, one at the beginning of the program or module and one mid-way through the program or module.

The student must also meet or agree to the following requirements:

1. The student has financial need and is currently unemployed or underemployed.
2. The student is a U.S. Citizen or an eligible non-citizen.
3. The student has a valid Social Security Number.
4. The student is actively enrolled in an eligible short-term training program or module with a start date between January 1, 2022 and June 30, 2022.
5. The student understands that the Auburn Career Center training program requires a 90% attendance rate and at least an 80% grade point average. Failure to maintain the 90% attendance rate or the minimum grades throughout the program could result in the students being administratively withdrawn thereby losing the grant and being financially responsible for the remaining balance of the program or module loss of grant support and the student will be financially responsible for the cost of the program.
6. In order for the student to be considered for an additional grant award, the student must have successfully completed the first funded course/module and earned the associated certificate, license, and/or industry certification.

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Name: _____

Address: _____

Home Phone: _____Cell Phone: _____

Email: _____

Qualifying program at Auburn Career Center: _____

Describe your financial barrier

Describe any other financial assistance you are using for this program:

Describe your career goals:

Attestation:

Under the penalty of perjury, I attest that I meet requirements 1 – 4 listed above, and I understand and agree to requirements 5 and 6. I know that I may be required to provide further information. I understand that the information I submit may be shared with Auburn Adult Education staff who have a need to know for the purpose of reviewing and processing this application, and/or to comply with Auburn policy or local, state and/or federal laws and regulations.

Please carefully read the eligibility criteria above and attest that you meet the eligibility requirements:

By signing below, I attest that I meet the eligibility requirements:

_____   _____
Signature   Date

MR – 12/1/2021